



Treaty 6
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Email: Reception@sweetgrassfirstnation.ca

JOB POSTING

HEAVY EQUIPMENT OPERATOR

Sweetgrass First Nation is seeking to hire a Heavy Equipment Operator. **This permanent full-time position is 70 hours a bi-weekly, Monday- Friday, 8:30 am – 4:30 pm**

POSITION OVERVIEW:

The Heavy Equipment Operator is responsible for operating, maintaining and inspecting both heavy machinery and the roads of Sweetgrass First Nation. They will preform a variety of tasks, from excavating, grading, digging, moving material and equipment and preparing job sites.

DUTIES AND RESPONSIBILITIES:

- **Machine operation:** maneuver and control heavy machinery, such as backhoes, graders, loaders and skid steer.
- **Site Preparation:** Preform tasks such as excavating, digging trenches, cleaning brush and moving earth, rock or gravel.
- **Maintenance and Inspection:** Conduct pre-operational circle checks, perform routine cleaning and lubricating, and identify and report any malfunctions and/or necessary repairs.
- **Transport cargo:** load, unload and transport materials and/or cargo from site to site, safely.
- **Safety compliance:** Adhere to all safety protocols, regulations, and site-specific rules to ensure a safe working environment.
- **Communication and reporting:** Work with supervisors and other team members, and accurately complete paperwork, including daily logs, inspection, and incident reports.
- Other duties as assigned.

REPORTS TO:

- Director of Director of Operations

QUALIFICATIONS:

- Must be First Nations. Priority will be given to Sweetgrass band members.
- Must have completed HEO certification and/or equivalent from a recognized institution.
- Must have safety tickets such as First Aid/CPR, Ground Disturbance, and H2S Alive
- Knowledge of how to operate and maintain various pieces of heavy equipment.
- Ability to understand and perform routine maintenance, identify malfunctions and perform minor repairs.
- Ability to follow safety guidelines and identify potential hazards.
- Ability to troubleshoot issues with water and sewer.
- Ability to communicate effectively with supervisors and coworkers.
- Must live a healthy, alcohol & substance-free lifestyle and pass a pre-employment drug test.
- A clear track record of collecting and organizing data for reporting.
- Valid Class 5 Driver's license and clear drivers abstract.

If you wish to apply, please send cover letter and resume to Director of Operations by **Friday, October 24, 2025 to:**

Sweetgrass First Nation
c/o Chris Albert
Box 147, Gallivan, SK. S0M 0X0
Phone: 306-937-2990
Fax: 306-937-7010
Email: chrisa@sweetgrassfirstnation.ca

Sweetgrass First Nation thanks all applicants, but only those chosen for interview will be contacted